

Teacher Training
Adult Bible Fellowship
Summer 2008

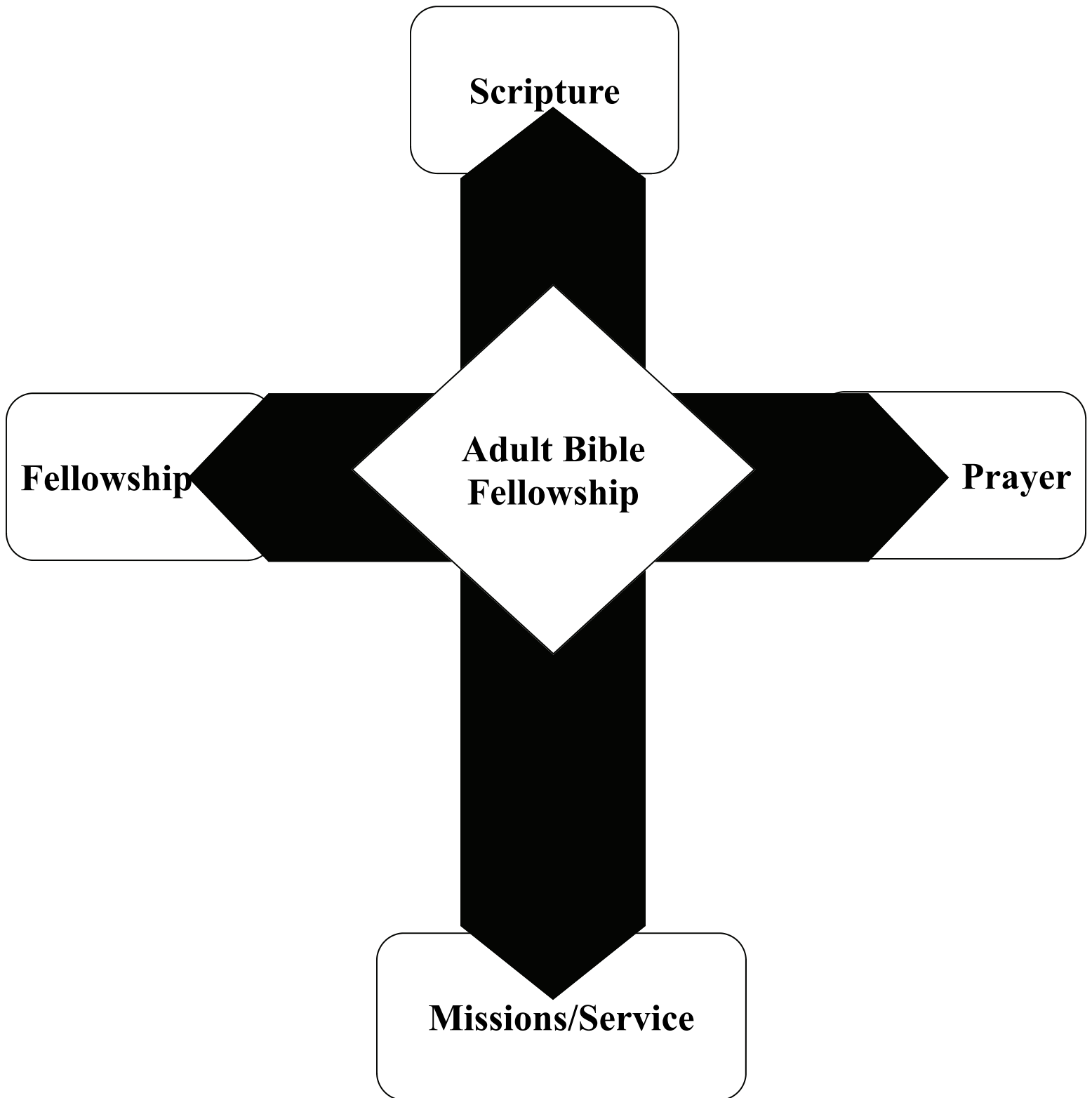
Prince of Peace Lutheran Church
4000 Midway Road - Carrollton, Texas 75007
972-447-9887 - www.princeofpeace.org

Teacher Training

Schedule

- 7:00-7:05 Welcome and Introduction ... Pastor Luke
- 7:05-7:25 What ABFs are all about ... Pastor Luke
- 7:25-7:40 An Overview of the "First-Steps" ... Pastor Nathan
Identifying Your Classroom Coordinator ... Pastor Nathan
- 7:40-8:10 One-on-One Table Time ... *Working through the "First Steps"*
Identifying the Classroom Coordinator
Identifying curriculum and creating a class description
Developing a list of classroom mechanics
Developing a lesson plan
Identifying way to fill your group
- 8:10-8:40 The Toolbox ... Pastor Nathan
- 8:40-8:50 Question/Answer Time ... Pastor Luke and Pastor Nathan
- 8:50-8:55 Closing Thoughts ... Pastor Luke
- 8:50-8:55 Sending Prayer ... Pastor Luke

Prince of Peace Lutheran Church Adult Bible Fellowship Model

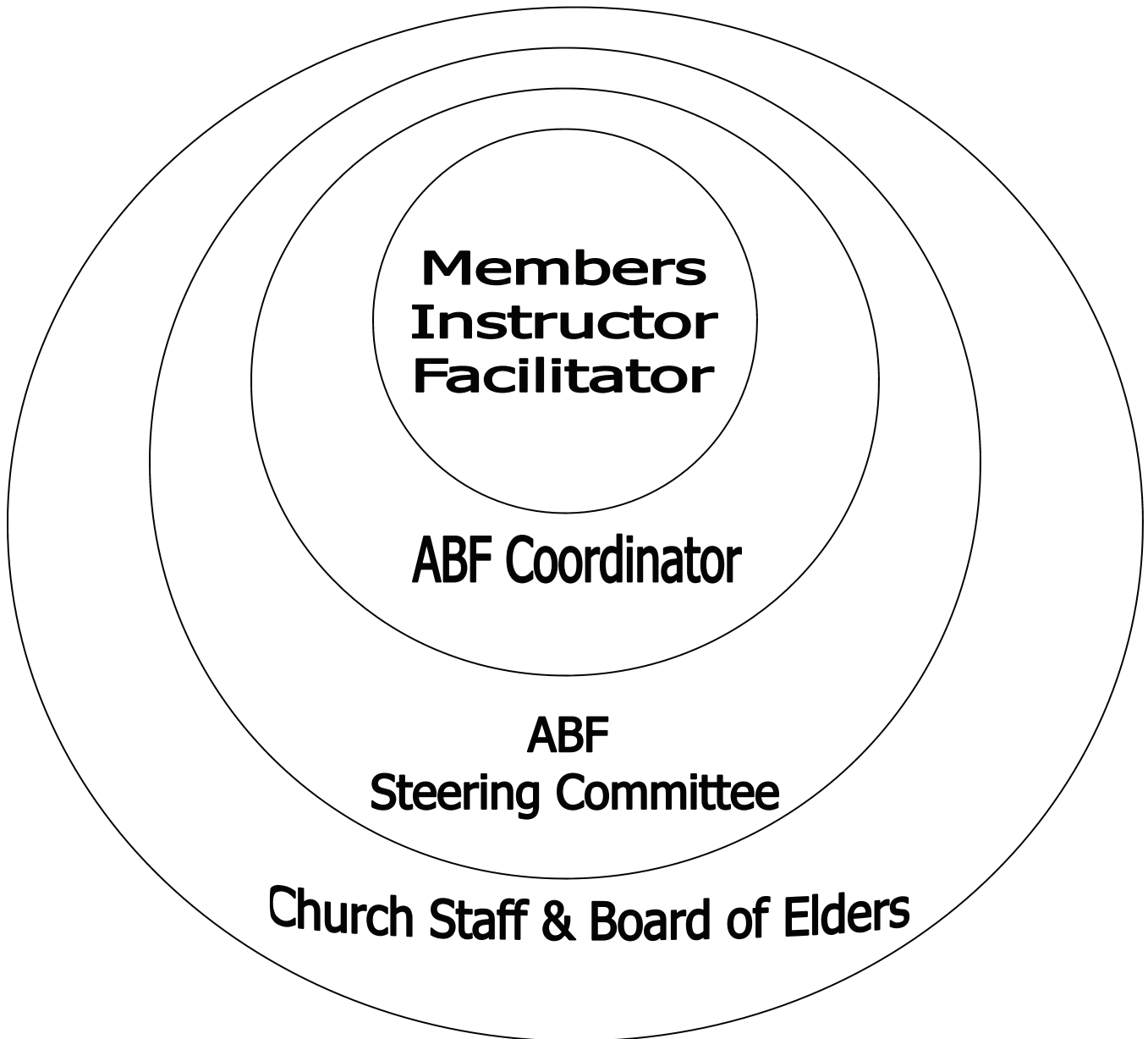


Adult Bible Fellowship Goals

1. To provide Bible Study with personal application to ones daily life. (**Equip**)
2. To provide a group community setting that allows members to: (**Sending**)
 - ‡ Pray for one another's needs.
 - ‡ Serve one another in times of need.
 - ‡ Celebrate life milestones together.
 - ‡ Reach out to one another when needed.
3. To provide a “system” that encourages group members to invite members, guest, and friends into Bible Study. (**Invite**)
4. To provide a group setting that encourages members to share in fellowship gatherings outside of Sunday mornings. (**Invite**)
5. To provide a group setting that encourages members to participate in mission/service gatherings outside of Sunday morning. (**Send**)
6. To provide a setting that allows for rapid dissemination of information to people.

ABF

Leadership Structure



ABF Steering Committee Role Description

The Steering Committee will function in a critical way to assist the Director (Pastor) in the development and maintenance of a system that assures the success of all ABF goals.

Functions:

- Assist with recruitment of Teachers.
- Assist with recruitment of Facilitators.
- Assist Director with the research and development of potential curriculum for all ABF groups.
- Assist Director to establish separate training processes for:
 - Instructors
 - Facilitators
 - Care & Prayer Coordinators
- Assist Director to establish and coordinate bi-annual (fall/winter) membership recruitment outreach.
- Assist Director in determining class locations for ABF groups.
- Assist Director in tracking and analyzing attendance trends.
- Assist Director in establishing curriculum library for ABF.
- Assist Director in development of top-quality P.R. materials.

Term:

The usual term for Steering Committee members is one year.

`08 Training Schedule:

July 9 at 7pm – ABF Instructor Training - room, TBD

August 6 at 7pm – ABF Facilitator Training – room TBD

September 3 at 7pm – Prayer & Care Coordinator Training – room, TBD

Adult Bible Fellowship

Job Description

Coordinator

Responsibility:

The Coordinator is responsible to the Pastor.

Functions:

- ‡ Recruits ABF Instructors and Facilitators.
- ‡ Establishes and notifies Instructors and Facilitators of training meetings.
- ‡ Confirms training times and training needs with Pastor.
- ‡ Records history of topics and/or curriculum used in all Fellowships.
- ‡ Records history of class attendance for all Fellowships.
- ‡ Maintains a communication system with ABF staff.
- ‡ Assists in the preparation of a monthly newsletter to ABF staff.
- ‡ Conveys all pertinent ABF needs and challenges to Pastor.
- ‡ Attends training events as scheduled.

Qualifications:

- Ability to organize, recruit, and support volunteers.
- Leads by example.
- Remains faithful to service at Prince of Peace Lutheran Church
- Remains faithful to Doctrine (LCMS)

Adult Bible Fellowship

Job Description

Instructor

Responsibility:

The Instructor is responsible to provide members of their ABF with relevant Biblical teaching that is Doctrinally in keeping with the teachings and confessions of the Lutheran Church – Missouri Synod.

Functions:

- ‡ Makes selection of the material/curriculum to be taught.
- ‡ Prepares and teaches chosen material for each session.
- ‡ Works to develop a substitute teacher list and provides for teacher when absent.
- ‡ Arranges for audio visual materials which may be needed for instruction.
- ‡ Communicates layout and other physical needs to ABF Facilitator.
- ‡ Communicates needs to the ABF Facilitator (where applicable).
- ‡ In absence of the ABF Facilitator, sets up the learning environment.
- ‡ Attends training events as scheduled.
- ‡ Assist with recruitment of classroom facilitator.

Qualifications:

- Ongoing “student of the word”.
- Ability to teach adults.
- Leads by example as well as by instruction.
- Remains faithful in service at Prince of Peace Lutheran Church.
- Remains faithful to Doctrine (LCMS)

Term:

The usual term for the position of ABF Instructor is 12 months.

Spiritual Gifts:

Teaching, Discernment, Exhortation

Adult Bible Fellowship
Job Description
Pastoral Staff

Functions:

- † Serves in a supervisory and advisory capacity to Director of Assimilation.
- † Reviews and approves all curricular material.
- † Promotes participation in ABF's.
- † Serves as technical resource for Biblical, Doctrinal, or Theological questions.

Adult Bible Fellowship

Job Description

Facilitator

Responsibility:

The Facilitator is responsible to provide a classroom environment that will facilitate the accomplishment of all stated ABF goals.

Functions:

- † Make arrangements with ABF Coordinator to provide for the physical classroom space. (assure classroom is open each Sunday with air/heat)
- † Work with teacher to provide for all instructional needs (room lay out, AV needs, pens, Bibles, handouts, etc...)
- † Assign hosts each Sunday to assure that all attendees are warmly greeted.
- † Records class attendance and submits to Coordinator.
- † Introduces new members to the fellowship.
- † Makes pertinent ABF announcements to the members
- † In conjunction with the instructor, maintains a class schedule.
- † Recruits a Care & Prayer Coordinator for the ABF.
- † Facilitates requests for fellowship activities or projects.
- † Maintains records of activities or projects, reporting such to ABF Coordinator.
- † Facilitate the Bi-Annual outreach processes.
- † Attends training events as scheduled.

Qualifications:

- Leads by example.
- Remains faithful in service at Prince of Peace Lutheran Church.
- Remains faithful to Doctrine (LCMS)

Term:

The usual term for the position of ABF Facilitator is 12 months.

Spiritual Gifts:

Teaching, Shepherding, Administration

Adult Bible Fellowship
Job Description
Care & Prayer Coordinator

Responsibility:

The Care & Prayer Coordinator serves to facilitate “fellowship environment” in which ABF participants provide essential prayer and care to one another.

Functions:

- ✝ Works with Facilitator to determine (on a weekly basis) class participants that have been absent for three consecutive weeks.
- ✝ Works to ensure that these (absent) participants are contacted by phone.
- ✝ Develops a list of participants “life Celebration Dates” (birthdays and anniversaries).
- ✝ Maintains a list and keeps it up to date.
- ✝ Develops a list of participants contact information (phone/email) and publishes for participants.
- ✝ Prepares birthday and anniversary cards for participants.
- ✝ Serves as class prayer facilitator on weekly basis.
- ✝ Creates class prayer chain.
- ✝ Reports important information on class members to the Facilitator, Teacher, and POP Care Ministry Director.

Qualifications:

- Leads by example.
- Remains faithful in service at Prince of Peace Lutheran Church.
- Remains faithful to Doctrine (LCMS)

Term:

The usual term for the position of ABF Care and Prayer Coordinator is 12 months.

Spiritual Gifts:

Serving, Prayer, Mercy

Adult Bible Fellowship
Job Description
Classroom Host

Functions:

- † Arrive early to class.
- † Provide a greeting to all participants – particularly new attendees and guests.
- † Point out new attendees and guests to Facilitator.
- † Help connect new attendees to existing class members.
- † Provides name tags/pens for all classroom participants.

Section 2

Identifying a Group Coordinator

Be shepherds of God's flock that is under your care, serving as overseers—not because you must, but because you are willing, as God wants you to be; not greedy for money, but eager to serve; not lording it over those entrusted to you, but being examples to the flock. - *1 Peter 5:2-3*

Why Do I Need A Group Coordinator?

1. The _____ of any class or group is directly related to the quality of its leadership.
2. It's all about multiplying “_____” ... being a discipler
3. It's _____ ... What do the following passages say to us about our prime role as teacher?

2 Timothy 2:2 ...

Ephesians 4:12 ...

Who Finds Potential Group Coordinators?

1. An _____ approach to ministry.
2. The best route to go is to find people where there is already a _____.
3. Experts say, for churches to _____ is a disaster waiting to happen.

How Do I Spot A Rising Group Coordinator?

1. Look for people in your class who take the ABF _____.
2. Consider those people who _____ your leadership. These may be potential coordinators who are frustrated because they have no opportunity to lead.

3. Look for _____ people whom you can recognize and affirm.
4. _____ regularly for your new coordinator.
5. Look for people who embrace the ABF _____.
6. _____ people in your ABF as they perform tasks or work with people. Give them additional ministry opportunities and responsibilities to see if perhaps they have some leadership potential.
7. Try to look for people who _____ spiritual, emotional, and social qualifications.
8. Are they _____?

How Do I Overcome the Objections of Potential Coordinators?

1. **“I just don’t have the time.”** Remember, people make time for those things they count as important. Share the importance of being an ABF Coordinator in the body of Christ. Cast a vision for the life change that can occur as they rise to the occasion and accept the challenge of leading an ABF with you.
2. **“I don’t have the gift of leadership.”** Encourage people by reminding them that leadership is mostly character. It takes time to develop character and competency (skills). If you believe someone has the basic character qualities of a potential Coordinator, remind them that you will make sure they get the appropriate training they need to be effective.
3. **“I’m not the leadership type.”** At this point you need to simply explore what the person means by “leadership type.” Perhaps they have a definition of leadership that is not biblical. Perhaps they view a leader as someone who is in charge and in control, as opposed to someone who can facilitate life change by caring for, shepherding, discipling, and loving others.

Don’t Forget ... Never neglect the role of _____ in recruiting your ABF Group Coordinator!

The above lesson was modified from the chapter “Developing Apprentice Leaders” found in the book *Leading Life-Changing Small Groups* by Bill Donahue (Zondervan, Grand Rapids, MI, 2002, pages 67-74).

First-Steps Report

Initial steps toward A.B.F. health

Name: _____ Date: _____

ABF Group: _____ Time Preference: 9:30am OR 11am

STEP 1 ... Selection of Class Coordinator (due by the end of Training)

In the space below, please name at least 5 couples or individuals you will ask to be your class coordinator:

1. _____
2. _____
3. _____
4. _____
5. _____

What "Ask Event" will you invite your potential class coordinator to? _____

"Ask Event" date: _____ Time: _____ Task completed: _____

STEP 2 ... Curriculum Selection (due 2 months before group start)

Please see the large list of approved classroom materials to select one that best fits your needs. *If there is something you'd like to teach that is not on the list, this is not a problem at all, simply have a pastor read through it prior to studying.*

Material Selected: _____

Author(s): _____

Do copies need to be created? YES / NO Do materials need to be purchased? YES / NO

Once the above section is complete, create a 1 to 2 sentence class description for publicity purposes (due 2 months prior to class launch)

Course Description: _____

STEP 3 ...Classroom Mechanics (due 1 month prior to class launch)

What do you need (Please circle all that apply):

- | | |
|---------------|----------------------|
| 1. Projector | 5. DVD Player |
| 2. Bibles | 6. VCR |
| 3. Whiteboard | 7. Dry Erase Markers |
| 4. Flipchart | 8. Other: _____ |

STEP 4 ...Developing a classroom lesson plan (due 1 month prior to class launch)

- Welcome (3 minutes)
- Icebreakers (10 minutes)
- Announcements (5 minutes)
- Opening Prayer (3 minutes)
- Teaching Time (35 minutes)
- Prayer/Care Time (15 minutes)
- Closing Thoughts (4 minutes)

STEP 5 ...Developing a publicity plan (due 1 month prior to class launch)

List 10 names of people you plan on inviting to your ABF Group?

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____

What steps will you take to fill your group?

- 1. _____
- 2. _____
- 3. _____

STEP 6 ...Attend Teacher Training (completed before you can teach)

Date complete: _____

ABF List of Studies

Homebuilders...

- *Highly recommended by Serena Pace ... Youth Culture 101!!!!!!!* I gave this book to three families to read this summer. It covers issues of sexuality, media, self esteem and SO MUCH MORE impacting today's families. Last comment from one of the parents... This has to get into the hands of families BEFORE they get into middle school. We want to help families be proactive vs. reactive when situations arise.
- *Highly recommended by Serena Pace ... Saying Yes to No* by Media Wise – Covers the impact of media on 3 areas of our children's lives... school success, health and culture.
- **Raising Kids for True Greatness: Redefine Success for You and Your Child ...** Prepare your children for a future of excellence by helping them find answers to life's three most crucial questions regarding mission, mate and master. Kimmel brings clarity to God's definition of success, shows parents the difference between good and great choices, and helps them turn their own mistakes into valuable teaching tools.
- **Divorce-Proof Your Marriage by Rossberg ...** Would you allow rainwater to leak into your house? Homeowners don't allow their homes to fall into disrepair. Yet millions of couples allow their marriage to fall apart. Disappointments lead to discord and distance...and then emotional divorce. Couples don't have to be legally divorced to have given up on their marriage. Broken marriages lead to broken communities...and a broken nation. We need to rebuild our communities and nation-and it starts with rebuilding marriages. (15 chapters)
- **Nurturing Your Child's Soul ...** Worried about your kids being carried away by the undertow of modern culture's dangerous currents? Offering inspirational insights and ideas for taking small steps toward communication and intimacy, Jones shows you how to make the best of unexpected teachable moments---and learn the value of fully focusing on the present. (13 chapters)
- **Hurt by Chap Clark ...** Contemporary adolescents seem confident, well-adjusted, and happy. But beneath the surface, they're often lonely, insecure, and empty. What's going on? Claiming that adults have "abandoned" teens just when they most need support, Clark's ethnographic study examines today's changing youth culture from the inside out and suggests five strategies to "turn the tide of systemic abandonment." (13 chapters)
- **Raising Children Without Going Insane by Jane Evans.** Notes about the book – She speaks first hand about raising a strong-willed child, a worrier and a charmer. Helps you find your confidence. Talks about God moments as well as the “D” word ... Discipline.
- **1-2-3 Magic for Christian Parents by Chris Webb & Thomas Phelan.** Notes about the author – Webb is a National Certified Counselor and Associate Pastor at First Baptist Church, Jackson, Mississippi and writes a syndicated newspaper column on parenting. He and his wife lead parenting and marriage seminars for churches across the country. Notes about the book – At the end of each chapter there are 'points to remember' and 'questions for Christian practice'. Biblical principles guide the flow of the book and provide practical advice for the parent to follow. Book simplifies the job of parenting into three straightforward steps:
 - Controlling obnoxious behavior
 - Encouraging good behavior

- Strengthening your relationship

Parents of Teens...

- *Highly recommended by Serena Pace ... **Youth Culture 101!!!!!!!*** I gave this book to three families to read this summer. It covers issues of sexuality, media, self esteem and SO MUCH MORE impacting today's families. Last comment from one of the parents... This has to get into the hands of families BEFORE they get into middle school. We want to help families be proactive vs. reactive when situations arise.
- *Highly recommended by Serena Pace ... **Saying Yes to No*** by Media Wise – Covers the impact of media on 3 areas of our children's lives... school success, health and culture.
- Recommended by Serena Pace ... **Nine Things Teens Should Know and Parents are Afraid to Talk About** by Joe White.
- **Hurt by Chap Clark** ... Contemporary adolescents seem confident, well-adjusted, and happy. But beneath the surface, they're often lonely, insecure, and empty. What's going on? Claiming that adults have "abandoned" teens just when they most need support, Clark's ethnographic study examines today's changing youth culture from the inside out and suggests five strategies to "turn the tide of systemic abandonment." (13 chapters)

NeXt Gen...

- **Nooma Series** ... Today's generation demand a new format for getting Christian perspectives. Nooma is the new format. It's short films with communicators that really speak to us. Concise and to the point, 10- to 14-minute DVDs tackle topics like forgiveness, discipleship, and unconditional love, making biblical truths vivid and relevant for today's generation.
- **The Air I Breathe by Louie Giglio**. Where do you worship? For some, it's the office. For others, the mirror. "When you follow the trail of your time, energy, affection, and money," says Louie Giglio, "you find a throne. And whatever or whomever is on that throne is the object of your worship!"
- **They Like Jesus but Not the Church by Dan Kimball** ...
- **UnChristian**
- **The Gospel According to Starbucks by Leonard Sweet**. Notes about the book – It is very much where we are headed as a congregation in our effort to revitalize EPIC worship – Experiential, Participatory, Image-rich, Connecting style of worship. There is a great 'Questions for Coaching & Conversations' section in the back of the book.
- **Everything Must Change by Brian McLaren**. Notes about the author – Referred to as the 'paradigm shifter' by Time Magazine in their list of the "25 Most Influential Evangelicals". Time says McLaren "could find a way for Christians to march into the future despite their theological differences. Notes about the book – Group dialogue questions at the end of each chapter. Chapters include such things as
 - Reintroducing Jesus
 - Obligations to Nonexistent Future People
 - Beyond blame and shame
 - Organized religion or religion organizing for the common good

- **Free Refill by Mark Atteberry.** Notes about the book – Question session at the end of each chapter. Basically says that even though we are overwhelmed by the chaos of daily life there is no crisis so great that Jesus can't handle – we just need to keep coming back for a 'free refill' of his word to overcome our bad days or rotten circumstances.
- **I Once Was Lost by Don Everts & Doug Schaupp.** Notes about the book – The book is really a hands on in helping people find their path to Jesus.

Senior Adults...

- **Faith Lessons: on various topics...** by Ray Vander Laan

Empty Nesters...

- **Empty Nest by Barbara Rainey & Susan Yates.** Notes about the author – Barbara Rainey and her husband Dennis cofounded FamilyLife, an international ministry to families and marriages. Susan Yates served as the parent and child columnist for Today's Christian Woman magazine for 10 years. Her husband is John Yates, senior pastor of The Falls Church near DC. Notes about the book - The book is filled with scripture. At the end of the chapter there is a 'take the next step' ideas and suggestions. There is also a questions for reflections page. They answer questions like – how do I relate to my husband? And what do I do with me?

Blended Families...

Couples without kids...

- **Love and Respect ...** Discover the single greatest secret to a successful marriage. Researchers and counselors affirm it, and the Bible has been saying it for ages. Cracking the communication code between husband and wife involves understanding one thing: that unconditional respect is as powerful for him as unconditional love is for her. It's the secret to marriage that every couple seeks-and that hundreds of thousands of couples are just beginning to find through Dr. Emerson Eggerich's groundbreaking bestseller. Today, you and your mate can start fresh with the dynamic guidance that Dr. Eggerich's provides in this interactive guide. His revolutionary message, featured on Focus on the Family, is for anyone: in marital crisis, wanting to stay happily married, engaged couples, victims of affairs, and counselors seeking material that can save a marriage. (14 sessions)
- **The 5 Love Languages**

Singles...

- **Living Well as a Single Mom by Cynthia Yates.** Notes about the author – Cynthia was once a single mom – speaks from experience and believes in getting right with God, straight talk, and humor. Notes about the book – Chapters include topics of coping,

leaning on the Lord, staying healthy, peer pressure, having fun through it all etc. Book is filled with scripture. Each chapter issue is filled with an abundance of resource information.

General Category:

- **Bethel Bible Study** (my husband, Randy Cleland, is certified to teach this)
- **Navigators 2:7** was also a good class ... Craig Faubel once taught this.
- **Experiencing God**
- **John 3:16 by Max Lucado**
- **Quiet Strength: *The Principles, Practices, and Priorities of a Winning Life* by Tony Dungy**
- **Laugh Your Way to a Better Marriage by Mark Gungor.** Notes about the book – The book is biblically based filled with scripture. He talks about how men and women communicate differently, think differently and talks about the divorce myth.
- **Marriage Revolution by Debra White Smith.** Notes about the book – The second part of the book is called Reflections and is filled with biblical references. Put Jesus and His teachings first in your lives. Serve each other enthusiastically. Set aside time for romance and fun.

A.B.F. Toolbox

A list of “how to” topics

There will be someone from our administration team available every Sunday to serve you and help do whatever it takes to assist you in succeeding in your calling as teacher of this congregation. On a Sunday morning they can be reached at ...

Attendance Taking and Reporting

- Pick up your assigned ABF Group folder from the Receptionist Desk area. Inside each folder will be:
 - Requested photocopies
 - Attendance sheets
 - Communication Sheet (from Krista)
 - Prayer Request Form
 - Name tags
 - Pens
- Class Facilitator is responsible for ensuring that class attendance is taken and reported.
- At the end of your ABF please return the group folder back to where it was picked up from at the Receptionist Desk.

Coffee and Food

- Coffee is available in the Fellowship Center and in the lobby of the Adult Education Center.
- It is preferred that individuals use lidded cups throughout the campus.
- Each ABF is encouraged to have food, provided by each individual group.

Communication Sheet

- Upcoming advertisements and prayer sheet from Krista will be placed in your ABF class folder (located in the receptionist desk).

Computer or Multimedia Needs

- For any computer or multimedia need please connect with Joel Dittmer at 972-447-9887 (joel.dittmer@princeofpeace.org).

Deacon Care

Consider appointing a Deacon for your ABF. This person will be trained and supported by the Care Ministry team. Your class could be the first to respond to family needs that surface in your fellowship. For more information contact Dave Rahberg, DCE, at 972-447-9887, ext. 429 (dave.rahberg@princeofpeace.org).

Fall/Winter Campaign

Each ABF is the cheerleader to help launch and sustain these efforts and to help us help you in growing your ABF group. Thus, we ask you to really come around these twice a year efforts in both the Winter/Spring and Fall quarters.

Making Photocopies

- Please make your photocopies prior to Sunday morning. Electronic versions may be sent to Sue (sue.bontranger@princeofpeace.org) by Thursday noon. They will be placed into your class folder at the Reception Desk.
- If you need photocopies please contact Sue Bontrager during the week at 972-447-9887 (sue.bontranger@princeofpeace.org).
- If an emergency comes up and you need copies made on Sunday morning, please see someone from the *Administration Team* (see note above on how to contact this individual).

Referrals

The following chart is a great place to start if there is a need for a referral in your ABF Group. You are not alone in this ministry, there are people ready and waiting to help you be the best teacher and coordinator you can be. They are only a phone call away!

Name & Contact	Description
<u>Benevolence</u> Carol Slawson 972-447-9887 x 451 mailto:carol.slawson@princeofpeace.org	We offer limited financial support for people who are eligible through a confidential interview. We can help with bills like utilities, prescriptions, and gas. Documentation is required based on the request. We can help people once a year as the funds are available. Interviews are by appointment at church.
<u>Food Pantry</u> Carol Slawson 972-447-9887 x 451 mailto:carol.slawson@princeofpeace.org	We offer food, toiletries and household supplies as available for eligible people. Documentation is required based on the request. Interviews are by appointment at church.
<u>Extended Hands</u> Anne Mock 972-761-9795 mailto:annemock@integrity.com	During a personal crisis, meals can be provided for a limited time. Volunteers from church prepare the meals. Please announce any food allergy concerns
<u>Funeral Meals</u> Arlene Bess 972-492-6514 mailto:texasrose52@msn.com	A large meal during the time of mourning before, during, or after the funeral is available to help families provide a time to gather. This event may be held at church or the meal may be taken offsite.
<u>Home Bound Visitations</u> Al Gloyna 972-618-4422 mailto:al.gloyna@verizon.net	We have volunteers who make regular visits on homebound and nursing home people. If requested, Communion can be provided. This is for short term and long term needs.

<p><u>Hospital Visitations</u> Dave Rahberg, DCE 972-447-9887 x429 mailto:dave.rahberg@princeofpeace.org</p>	<p>When a person anticipates or goes into a hospital, they may want a church staff member to call or visit. If requested, Communion can be provided.</p>
<p><u>Prayer List</u> Sue Bontrager 972-447-987 x430 mailto:sue.bontrager@princeofpeace.org</p>	<p>The Prayer list at Prince of Peace is available for anyone to use. It is updated and maintained through the church office.</p>
<p><u>Stephen Ministry</u> Judy Laun 972-416-4843 mailto:plaun@verizon.net</p>	<p>There are over 50 active, trained and supervised volunteers in this ministry. People are confidentially matched by gender and need by a Stephen Ministry leader. The care is provided weekly for up to a year. This service is free and totally confidential.</p>

Room Assignments

- No preferential treatment is given when rooms and are assigned each quarter based on “need”.
- Rooms may change from quarter to quarter based on size, need, and availability.
- All room assignments are done by Pastor Nathan in conjunction with the ABF Steering Committee.
- If you would like to reserve a room for a special event please contact Diana Lepsch during the week at 972-447-9887 (diana.lepsch@princeofpeace.org).

Unlocking Rooms

- All classrooms are unlocked early Sunday morning, so they should already be open for your use.
- If your room is locked please go to the information desk and alert them, they will make a call to the janitor on duty.

Purchasing Materials

- Two great places to look for future studies is our church library, which has a large selection of materials to select from as well as the approved list of studies. Both resources are constantly being updated and improved.
- Requests for materials must be turned in for purchase 2 months prior to the start of the study. Remember, new materials will need to be previewed by a pastor to see if it fits within our Lutheran understanding. Usually this is not an issue, but some feedback may need to be covered in the class when red flag sections come up in the study.
- The church will cover leader guide and material costs but we ask that participant guide costs be passed along to the participants in the group.
- We do not charge for materials but we do ask people to make a “suggested donation” to help defray costs.
- Make checks payable to “Prince of Peace”.

A.B.F. Groups

Fall 2008

930am

- Parents of Teens ... Brian & Karla Eden
- Senior Adults ... Wyman Bess
- Senior Adults ... Pastor Holdorf
- Senior Adults ... Elroy & Delores Lehman
- Discipleship ... Dave Rahberg
- Mixed ... Terry Zueshow
- Mixed ... Carl Boren

11am

- Home Builders ... Chris & Tricia Hahn
- Parents of Teens ... Patrick Carlove
- Couple Without Kids ... Matt & Alaina Emley
- Discipleship ... Dave Rahberg
- NeXt Gen ... Shaun Daugherty

Don't know time

- Empty Nester ... Carl Schwab
- Mixed ... Bob Kopitke