

# GROUP ROLES

*A Guide to Who does What?*

*Initial steps toward A.B.F. health*

Name: \_\_\_\_\_ Date: \_\_\_\_\_

ABF Group: \_\_\_\_\_ Time Preference: 9:30am OR 11am

TASK	Teacher/Facilitator/Other
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<b><i>Before your ABF begins</i></b>	
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Room atmosphere (Too hot/cold? Door unlocked?)	_____
Getting your ABF group binder	_____
Taking attendance (completed by 10 min. into class)	_____
Collecting money	_____
Greeting people	_____
Name tags	_____

<b><i>Formal ABF time</i></b>	
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Welcome (3 minutes)	_____
Icebreakers (10 minutes)	_____
Announcements (5 minutes)	_____
Opening Prayer (3 minutes)	_____
Teaching Time (35 minutes)	_____
Prayer/Care Time (15 minutes)	_____
Closing Thoughts (4 minutes)	_____

<b><i>After your ABF time</i></b>	
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Cleaning room (make sure it's better then you found it)	_____
Bringing ABF binder back to kiosk	_____
Prayer request follow-up	_____
Any follow up information church should be aware of	_____